

PROCEEDINGS OF THE DLOs HELD IN CONNECTION WITH CELEBRATION OF REPUBLIC DAY 2017 AT THE RESIDENT OF DC UKHRUL ON 10 JAN 2017 WITH SHRI PRADIP CHANDREN, DEPUTY COMMISSIONER, UKHRUL IN THE CHAIR.

LIST OF MEMBERS PRESENT IS ENCLOSED IN SEPARATE ANNEXURE

At outset DC, Ukhul welcome all the members present and discussed the work allocation to the DLOs in connection with celebration of the 68th Republic Day 2017 in befitting manner and decided the followings.

1. **Venue:-**
Venue of the celebration will be at Bakshi Ground, Hungpung as usual.
2. **Selection of March Past & Rehearsal:-**
SP Ukhul & ZEO Ukhul will be over incharge with regard to list of March Past Contingents. ZEO Ukhul is requested to submit the list of Contingents on or before 18 January 2017. Rehearsals of March Past will take place on 21, 23 & 24 (Final) from 7:30 AM onwards.
Action:- SP Ukhul & ZEO Ukhul
3. **Refreshments:-**
ZEO/SSA/PO(DRDA) Ukhul shall make arrangement for providing refreshment to the contingents during rehearsal as well as invitees on the day of main function.
Action:- ZEO/SSA/PO(DRDA)Ukhul
4. **Construction of enclosures:-**
EE (PWD) Ukhul will construct the enclosure for VIPs & Invitees at the venue. He is requested to ensure that the ground is in good condition for parade contingents & March Past.
Action:- EE (PWD) Ukhul
5. **Construction of Rostrum & Nomination of National Flag:-**
CO, 6th Bn, Manipur Rifles, Ukhul will take charge of the construction of Rostrum & Nomination of Flag staff.
Action:- CO, 6th Bn, Manipur Rifles Ukhul
6. **Parade Commander & Judges:-**
SP/Ukhul shall nominate a parade commander & Judges for the March Past.
Action:- SP Ukhul
7. **Decoration & Seat arrangement:-**
CEO/ADC, Ukhul shall be overall incharge of seat arrangement & transportation of chairs and Sofa seats. He shall also allot a suitable place for the compere/Information Department.
Action:- CEO/ADC, Ukhul
8. **Public Address System:-**
DIO (Info) Ukhul shall arrange a good Public Address System for the rehearsal and also for the main function. He shall also invite the media persons and arrange for video coverage of the celebration.
Action:- DIO (Info) Ukhul
9. **Invitation Cards & Certificates:-**
Shri ST. Rithung, AC to DC, Ukhul shall take care of printing invitation cards and certificates. Shri Tennyson, SDC Ukhul shall assist printings and distribution of invitation cards to the invitees.
Action:- Shri ST. Rithung, AC, to DC, Ukhul
10. **Gate Construction:-**
Republic Day gates will be constructed at 2(two) locations by DAO/Agri & NRHM, Ukhul as indicated here under-
 1. Near DC office, Ukhul - DAO/Agri, Ukhul
 2. Bakshi ground, Hungpung - NRHM, UkhulAction:- DAO/Agri & NRHM, Ukhul

Pradip

- 11. Cultural Troupe:-**
SDO Ukhul shall contact Assam Rifles & Kendriya Vidyalaya to arrange one cultural troupe each for the celebration.
Action:- SDO Ukhul
- 12. Band Party:-**
SDC HQ shall make requisition to Commander 10 Sector, HQ B Range, Assam Rifles for providing Band Party on rehearsals (21, 23 & 24) and main function on 26 Jan 2017 at Bakshi Ground.
Action:- SDC HQ
- 13. Reception:-**
DSWO & DPO (ICDS) Ukhul shall be incharge of reception of the Chief Guest & Invitees
Action:- DSWO & DPO (ICDS), Ukhul
- 14. Flower Pots:-**
DO(Hort. & Soil Conservation) Ukhul is entrusted to arrange Flower Pots in and around rostrum.
Action:- DO(Hort. & Soil Conservation) Ukhul
- 15. Sport Kits:-**
DO (TA & H) Ukhul shall provide sport kits, Red Blankets & Solar Lamp etc. and the item should reach DC office Ukhul on or before 24-01-2017. Confirmation to provide such sport kits shall be given to DC Ukhul within 5(Five) days as instructed to representative of DO (TA & H) Ukhul
Action:- DO (TA & H) Ukhul
- 16. Security Arrangement :-**
SP Ukhul shall make necessary security arrangement in and around the Celebration venue till the completion of the function.
Action:- SP Ukhul
- 17. Medical team:-**
CMO Ukhul shall depute a Medical team to the venue of Republic Day celebration till the function is over.
Action:- CMO Ukhul
- 18. Drinking Water & Temporary Toilet facilities:-**
EE (PHED) Ukhul shall provide portable water for drinking of the invitees and contingents. He shall also construct proper temporary toilet facilities at the venue of the celebration.
Action:- EE (PHED) Ukhul
- 19. Illumination:-**
Deputy General Manager (MSDCL) Ukhul shall be responsible for illumination of DC office & Residence of DC Ukhul.
Action:- Deputy General Manager (MSDCL)
- 20. Fire Protection:-**
OC, Fire Services Ukhul is requested to keep ready fire brigades to meet any unexpected fire incidents in and around the celebrating venue & DC office, Ukhul.
Action:- OC, Fire Services Ukhul
- 21. Traffic Control:-**
SP Ukhul is requested to depute traffic police team to maintain traffic flow along the main roads of Ukhul Town & near the Celebration venue.
Action:- SP Ukhul
- 22. Transportation of Contingents:-**
CO, 6th MR shall arrange vehicle for transportation of contingents during rehearsal and main function
Action:- CO, 6th MR
- 23. Publication of Magazine:-**
DIO (Info) Ukhul has to print out Magazine/Newsletter in commemoration of the 68th Republic Day 2017. DLOs are requested to contribute articles for the magazine so that Public are aware of their activities and achievements. DIO is also instructed to publish photograph of DC, AC & DLOs.
Action:- DIO (Info) Ukhul

17/1/2017

24. Celebration of 68th Republic Day 2017 at Sub-Divisional HQ:-

All SDOs of Ukhurul District are directed to celebrate the 68th Republic Day 2017 at their respective Sub-Divisional HQ in a befitting manner.

Action:- All DLOs

25. Review Meeting:-

Meeting of all the DLOs to review preparation of Republic Day celebration will be held subsequently. Date and time of meeting will be intimated in due course.

Action:- All DLOs

Meeting ended with thanks from the chair.

Pradip

(Pradip Chandren)

Deputy Commissioner, Ukhurul

Ukhurul, 10 January 2017

Memo No. 6/DLOs/2016-17/DC (UKL)

Copy to:-

1. Chief Secretary, Government of Manipur
2. Addl. Chief Secretary (Home), Government of Manipur
3. Commissioner (GAD), Government of Manipur
4. All District Level Officers, Ukhurul
5. All SDOs, Ukhurul
6. Guard file

'Annexure'

Members Present:-

Sl.No	Name of DLO/Officer	Designation	Department
1	D. Gangmei	CEO/ADC	ADC
2	Poulina Monsang	DYC	NYK
3	Dr. Lucy Duidang	DACO	DAPCU
4	M. Ibeyaim Devi	PM(H/L)	District Handloom
5	G.S. Joyrita	T.O	Treasury Ukhurul
6	L. Manglem Singh	DFO	Forest
7	Maya Raleng	AE	TAH & SC
8	Khamsing Ahum	DFO	Fishery
9	W. Jibon Kumar Singh	DAO	Agriculture
10	K. Modar Maring	ADIO	NIC
11	Th. Chitrasen Singh	DIO	NIC
12	M. Kiran Kumar Singh	DO(H & SC)	Hort/SC
13	K. Ronesh Singh	DSW	Social Welfare
14	K. Manglem Jao	Manager	MSCB
15	G. Kahmei	GM/DIC	Industry
16	I. Kiran Kumar	Senior Accountant	MSCP
17	S. Ningthingla	Superintendent	DPO/ICDS
18	Dr. S. Kapangring	DIO(Immunization)	Medical
19	Rammayo Chiphang	DPM	NHM
20	Y.S. Ananda Kumar	ZEO	Education
21	A. Bishikanta	PO	DRDA
22	Raymand Muivah	AI	ZEO/Ukhurul
23	Pawan Yadav	SDO	LM
24	Krishna Kumar	SDO	Ukhurul
25	Adahrii Maheo	SDO	Phungyar
26	K.G. Daigong	SDO	Chingai
27	N. Sanachaoba	EE	PWD
28	S. G. Ngaihte	SDO	Jessami
29	P.P. Ronald	SDO	Kamjong
30	P.S. Daiho	SDPO	Ukhurul
31	Poujen Raimei	O/C	Fire Station
32	CL. Thotreithing	SDPO	Phungyar
33	Lalminlen Misao	Addl. SP Ukhurul	Police
34	Kh. Braja Kumar	EE	PHED
35	Ningshimi AC	PO	DRDA
36	Kh. Tennyson	SDO/HQ	DC Ukhurul
37	Dr. M. Veto Singh	SDO	Kasom Khullen
38	Shyam Chandra Sharma	ADC	Ukhurul
39	Eljaj Hassain	EO	DEO Ukhurul