

**GOVERNMENT OF MANIPUR  
OFFICE OF THE UKHRUL DISTRICT e-GOVERNANCE SOCIETY,  
UKHRUL DISTRICT**

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No: 3/2/NeGP(e-Dist)/11/Ukl-Pt1

Ukhrul, the 1<sup>st</sup> June, 2018

To,

SDO/BDO (Ukhrul/Chingai/Kamjong/Kasom Khullen/Phungyar/Jessami/LM)


**Subject:** Issuance of certificate through Online.

Sir,

NeGP mission is to make all Government services accessible to the common man in his locality through Common Service delivery outlets and ensure efficiency, transparency & reliability of such services at affordable costs to realize the basic needs of the common man. District administration has been issuing various certificates in Online and Offline mode in this regards it is to reiterate that every effort shall be made to issue the certificates and process the file received as per period to be notified in the citizen's charter namely Domicile, Income, Permanent resident, Schedule Tribe, Birth/ Death Order, Occupation, Temporary resident, Un Marriage, Land valuation through Online mode as much as possible.

To apply for the said certificate citizens can avail the services of Common Service Centre (CSC), Kiosk and facilitation centre. Sub-Divisional Officers are hereby instructed to open facilitation centres in their respective office with the hardware delivered by M/S Nelito system limited during 1<sup>st</sup> March, 2015(Annexure -A) and also instruct the nominated staffs by concern SDOs (Annexure - B) trained on e-District project to help citizen in applying for certificates to avoid any hindrance.

Yours Sincerely,

  
**(Dr Harmit Singh Pahuja)**  
Deputy Commissioner/Chairman  
UDeGS, Ukhrul

**Copy to:**

1. The Secretary (IT), Government of Manipur.
2. The Additional Director, DIT, Govt. Of Manipur.
3. Shri Lupesh Khaidem, IO, DIT, e-District services in charged.
4. Smt L Meena Devi, IO, DIT, coordinating with CSC.
5. DIO NIC- for kind uploading on Ukhrul Dist. official website.
6. Relevant file.

ANNEXURE-A											
S.no	Address	Network switch 24 ports	Computer set	Digital Cam	Laser Printer	UPS	Battery	Battery Rack	Computer Table	Chair	Generator set
1	SDO/Ukhrul	1	2	2	1	1	3	1	2	2	0
2	SDO/Chingai	1	2	2	1	1	3	1	2	2	0
3	SDO/Kamjong	1	2	2	1	1	3	1	2	2	1
4	SDO/Kasom Khullen	1	2	2	1	1	3	1	2	2	1
5	SDO/Phungyar	1	2	2	1	1	3	1	2	2	1
6	BDO, Chingai	1	2	2	1	1	3	1	2	2	0
7	BDO, Kamjong	1	2	2	1	1	3	1	2	2	1
8	BDO, Kasom Khullen	1	2	2	1	1	3	1	2	2	1
9	BDO, Phungyar	1	2	2	1	1	3	1	2	2	0
10	BDO, Ukhrul	1	2	2	1	1	3	1	2	2	0

ANNEXURE - B			
Nominated list of Ukhrul District for training cum awareness program			
SI. No.	Name of the Participant	Office Name	Designation
1	As Ningshi	SDO/ BDO, Kamjong	Peon
2	Shimreiphy	SDO/ BDO, Kamjong	Comp. operator
3	Joymung Keishing	SDO/ BDO, Phungyar	Comp. operator
4	Thotreishang Jajo	SDO/ BDO, Phungyar	Comp. operator
5	PR Tenneson	SDO/BDO, Chingai	Comp. operator
6	S Lakleiphy	SDO/BDO, Chingai	SO
7	Ngakmipem Chiphang	SDO/BDO, Ukhrul	Comp. Operator
8	C.H Ramkui	SDO/BDO, Ukhrul	Comp. operator
9	Bliss Shimrah	SDO/BDO, Ukhrul	Comp. operator
10	Vaorei	SDO/BDO, Jessami	Comp. operator